



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

Seguin Economic Development Corporation

Thursday, June 4, 2020

12:00 PM

City Council Chambers,
210 E. Gonzales Street,
Seguin, Texas 78155

1. Call to Order

Seguin Economic Development Corporation Board President, Carlos Moreno called the meeting to order at 12:02 P.M.

2. Roll Call

Also present were Steve Parker - City Manager, Don Keil - Mayor, Susan Caddell - Finance Director, Joshua Schnueker - Executive Director, Lindsay Dennis - Assistant Director, Ashlynn Tovar-Read - Business Retention Specialist, Brittney Watson - Administrative/Marketing Assistant, and Angela Dickerson - SEDC Attorney.

Present: 2 - Drew Engelke, and Robert Meservey

Presiding: 1 - Carlos Moreno

Absent: 2 - Gilbert Acuna, and Mary Reiley

3. Public Comments

No public comments.

4. Consideration, discussion, and action on the approval of the minutes of the Seguin Economic Development Corporation regular meeting held on April 2, 2020 – Carlos Moreno, Board President.

Director Robert Meservey made a motion to approve the Minutes of the Seguin Economic Development Corporation's Regular Meeting held on April 2, 2020. Director Drew Engelke seconded the motion, the motion carried unanimously.

5. Presentation, discussion, and action on the approval of the SEDC Financial Reports as of April 30, 2020 – Susan Caddell, Director of Finance.

Finance Director Susan Caddell presented the SEDC Financial Reports as of April 30, 2020. Director Robert Meservey made a motion to approve the SEDC Financial Reports as of April 30, 2020. Director Drew Engelke seconded the motion, the motion carried unanimously.

6. Presentation, discussion, and action on the SEDC Investment Report for the 2nd Quarter, Fiscal Year 2020 – Susan Caddell, Director of Finance.

Finance Director Susan Caddell presented the SEDC Investment Report for the 2nd Quarter, Fiscal Year 2020. Director Robert Meservey made a motion to

approve the SEDC Investment Report for the 2nd Quarter, Fiscal Year 2020. Director Drew Engelke seconded the motion, the motion carried unanimously.

7. Presentation and discussion on Seguin Economic Development Corporation Staff Report – Joshua Schneuker, Executive Director.

SEDC Staff presented the SEDC Staff Report. No action was taken.

8. Discussion on Legal Services for the Seguin Economic Development Corporation – Joshua Schneuker, Executive Director.

No action taken.

9. Discussion and possible action on SEDC Resolution 2020-06, authorizing the sale of real estate to the City of Seguin, and give the Executive Director the authority to negotiate final details and execute all documents necessary to close the transaction.– Joshua Schneuker, Executive Director.

Director Robert Meservey made a motion to approve SEDC Resolution 2020-06, authorizing the sale of real estate to the City of Seguin, and giving the Executive Director the authority to negotiate final details and execute all documents necessary to close the transaction. Director Drew Engelke seconded the motion, the motion carried unanimously.

10. Discussion and possible action on SEDC Resolution 2020-07, authorizing the SEDC to execute a Memorandum of Understanding with Workforce Solutions Alamo to support the Texas Workforce Commission's High Demand Job Training Program – Lindsay Dennis, Assistant Director.

Director Robert Meservey made a motion to approve SEDC Resolution 2020-07, authorizing the SEDC to execute a Memorandum of Understanding with Workforce Solutions Alamo to support the Texas Workforce Commission's High Demand Job Training Program. Director Drew Engelke seconded the motion, the motion carried unanimously.

11. Executive Session:

The SEDC Board of Directors convened into Executive Session at 12:58 P.M.

The Seguin Economic Development Corporation Board of Directors will meet in Executive Session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

- a) Section 551.072 – Deliberation Regarding Real Property
- b) Section 551.087 – Deliberation Regarding Economic Development Negotiations
 - i. to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development
 - ii. to deliberate the offer of a financial or other incentive to a business prospect.

12. Reconvene into Open Session:

The SEDC Board of Directors reconvened into Regular Session at 1:20 P.M.

The Seguin Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the executive session, and/or related items.

- a) Consideration, discussion, and possible action on SEDC Resolution 2020-08, authorizing the SEDC the to execute a Memorandum of Understanding with the City of Seguin for funding associated with a US EDA Grant – Joshua Schneuker, Executive Director.

Director Robert Meservey made a motion to approve SEDC Resolution 2020-08, authorizing the SEDC to execute a Memorandum of Understanding with the City of Seguin for funding associated with a US EDA Grant. Director Drew Engelke seconded the motion, the motion carried unanimously.

- b) Consideration, discussion, and possible action on SEDC Resolution 2020-09, amending the terms and conditions of a Performance Agreement for the Cone Bioproducts Retention and Expansion Project – Joshua Schneuker, Executive Director.

Director Robert Meservey made a motion to approve SEDC Resolution, 2020-09, amending the terms and conditions of a Performance Agreement for the Cone Biorproducts Retention and Expansion Project. Director Drew Engelke seconded the motion, the motion carried unanimously.

- c) Consideration, discussion, and possible action on SEDC Resolution 2020-10, amending SEDC Resolution 2020-04, which authorized certain financial incentives for the Seguin Fabricators, Ltd Retention and Expansion Project – Joshua Schneuker, Executive Director.

The consideration, discussion, and possible action on SEDC Resolution 2020-10 was tabled until the next SEDC Board of Directors meeting.

13. Requests and Announcements:

- a) Announcement and/or Requests by Board Members to place items on a future SEDC Board Meeting agenda.
- b) Announcements by staff.

The next SEDC Board of Directors regular meeting will be held on Thursday, July 2, 2020.

14. Adjournment

President Carlos Moreno adjourned the meeting at 1:23 P.M.

DocuSigned by:
Signature: Robert Meservey Date: 7/6/2020
Name: Rob Meservey
Position: Assistant Secretary